Appendix A

Significant Governance Issues identified to be addressed in 2022/23

	Issue	Action Plan (as per 2020/21 Statement – Appendix B)	Lead Officer	RAG Status	Comments	Target Date
1.	Integrated / Community Risk Management Planning Process.	Review of improvement opportunities identified by the HMICFRS in their 2nd inspection of the Service and the requirements of the new Community Risk Management Planning (CRMP) Fire Standard in readiness for preparation of the next Public Safety Plan (2025-30) which will begin in 2023/24.	Corporate Planning Manager	Green	Scope and timelines for production of new 2025-30 CRMP approved by the Fire Authority on 7 December 2022. Detailed planning underway with first stage 'listening and engagement' consultation with a representative sample of the public scheduled for June 2023.	Draft CRMP for public consultation to be approved by the Fire Authority in February 2024. Finalised CRMP following outcomes of consultation to be approved by the Fire Authority in Autumn 2024.
2.	To produce a performance strategy for BFRS	Review and agree Service wide performance measures and ongoing monitoring, to ensure the Service is meeting	Head of Technology, Transformation & PMO	Green	At the start of 22/23 we expanded our suite of reportable performance measure to 75 covering the whole Service. These are reviewed and reported on, quarterly	

					by our Performance Monitoring board, Strategic Management Board and fed up to the Fire Authority Executive Committee and the full Fire Authority	
		its Corporate Plan objectives.				
3.	Counter-Fraud and Corruption and Anti Money Laundering Polices	Both policies were last reviewed in 2018. It would be good practice for these to be reviewed by officers and Members of the Overview and Audit Committee during the financial year 2022-23.	Director of Finance and Assets	Amber	To be deferred to 2023/24	November 2023

Appendix B

Significant Governance Issues to be addressed in 2023/24

	Issue	Action Plan	Lead Officer	Target Date
1.	An Internal Audit of Risk Management and Business Continuity Planning undertaken in 22/23 identified a number of issues and, in particular, was only able to offer limited assurance in relation to Business Continuity testing.	An exploratory testing programme, targeting those functions considered most at risk, will be developed and piloted during 23/24. Also, the options and associated costs and resources required to develop, implement, and sustain a fully recordable business continuity testing and exercising programme will be investigated during 23/24. The full audit findings, recommendations and management action plan can be viewed here: https://bucksfire.gov.uk/documents/2023/03/overview-and-audit-committee-meeting-15-march-2023-item-7b-internal-audit-final-audit-reports.pdf/	Station Commander Resilience and Business Continuity	31 March 2024 for completion of pilot and review of future development options.
2.	To give greater priority to how the Services increases awareness of equality, diversity and inclusion across the organisation.	Roll out EDI training to employees across the Service in order that awareness is raised of its EDI objectives and employees actively embed EDI considerations into everything that they do.	Head of Human Resources	31 March 2024